

Chairs' Meeting
Agenda
Thursday, March 14, 2024
10:00 a.m., ED 330

NOTES

Attendees: MJBradley, LGBryant, APimpletonGray, AHux, AWheelerGryffin, NCovey, CBoothman

New Business

1. Chris Boothman- Discussed various aspects of AOS with chairs including campus perceptions, requirement changes, how decisions are made, etc. Q&A ensued.
2. College Committees- LGBryant provided chairs with handout containing needed appointments. Deadline for new appointments is April 15.
3. Newly Admitted Student Yield Events- LGBryant followed up with chairs regarding events. Concerns were shared regarding the need for faculty to be present when advisors are working.
4. Projected Unit Goals FY 2024-2025 (Chairs & Directors) due: April 18, 2024 to Tonda, cc Dr. Bradley – MJBradley reminded chairs of this.
5. Honor's Banquet – April 15, 2024; 6:00-8:00 Hames Room FNBA - MJBradley reminded chairs of event.
6. Department Updates
 - a. ELCSE – Mtg w/ Craighead County superintendents regarding character development June 11-12.
 - b. TE – Waiting on metrics for position requests.
 - c. HPESS – SHAPE Conference is taking place this week, 11 attendees..
 - d. P&C – SWPA Conference is week after spring break. 2 searches ongoing.
7. Other
 - a. Privately Funded Scholarship Review Training – March 25-29 – LGBryant discussed with chairs the need for training.
 - b. Classroom teaching computers – LGBryant provided chairs with handout of dated computers within their area.
 - c. Merit sheets are forthcoming.

Deadlines:

March 21

- Graduate Council Meeting

March 18-22

- SPRING BREAK

March 29

- Undergraduate Curriculum Council Proposals Due

March 25

- Deans provide to the Provost and VCAAR reappointment recommendations for third, further and fifth-year pre-tenured faculty to receive 4th, 5th and 6th year appointments for the upcoming academic year (If tenure is not awarded by the end of the 6th year, a 7th year terminal appointment will be issued)

April 1

- Name of presenter and any Bios not submitted for the Honors Banquet due to Morgan Adams

April 3

- Chairs complete evaluations for non-tenured faculty and forward to the deans

April 5

- Graduate Council Proposals Due

April 8

- Last day for applicants to contact the UPRTC to withdraw from further promotion and/or tenure consideration

April 10

- Deans forward reappointment recommendations for budgeted non-tenured faculty to the Provost and VCAAR (Reappointment letters are not sent to non-tenured faculty)

April 12

- Undergraduate Curriculum Council Meeting

April 10

- Deans forward reappointment recommendations for budgeted non-tenured faculty to the Provost and VCAAR (Reappointment letters are not sent to non-tenured faculty)

April 15

- Convocation of Scholars -COEBS Banquet (Monday) 6:00 PM

April 18

- Graduate Council Meeting